



TOWN OF BARRE

Office of the Town Clerk

40 West Street

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Raffle & Bazaar Permit Information for Applicant

This is an informational sheet for your convenience prepared by the Barre Town Clerk to assist applicants in the Raffle & Bazaar Permit process.

Should you have questions pertaining to the process, please direct them to the Massachusetts State Lottery's Charitable Gaming Division at 617-849-5555 located in Braintree, MA.

Always review the application and be sure it is in conformity with Ch 810, Acts of 1969 (attached).

1. If this application is a renewal be sure Annual Reports were filed for previous permit or new license can not be granted.
 2. Make sure organization has been established as a nonprofit charitable organization as defined by MGL Ch 271, Sec 7A.
 - a. Veterans organization
 - b. Church or religious organization
 - c. Fraternal organization or fraternal benefit society
 - d. Educational or charitable organization
 - e. Civic or service club or organization
 - f. Club or organization organized and operated exclusively for the pleasure, recreation and other nonprofit purposes, no part of the net earnings inures to the benefit of any member or shareholder
- A "public charity," must be in compliance with MGL Ch. 12 & 68.
- A "nonprofit" entity has a charitable purpose and benefits an indefinite number of people.
3. The organization must have been functioning as a nonprofit organization for a period of NOT LESS THAN 2 years. (proof may consist of tax return or bank records)
 4. The applicants should have permission from organization to apply for permit on organizations behalf such as a letter of authorization.
 5. The organization should not have had a permit revoked within the past 3 years.
 6. The organization should not hold more than 3 bazaars in any calendar year.
 7. Three officers of the organization need to sign the application (same three need to sign Annual Report).
 8. Detail use of proceeds on application.
 9. Be aware of MGL Ch. 271, Sec 7A; Regulations, 940 CMR12.00 (large raffles: one in which the ticket price is more than \$10 or the prize is greater than \$10,000) and 940 CMR 13.00 (Bazaars), if they apply.
 10. The Lottery Commission will send you information and forms for tax requirements.
 11. Within 10 days of holding the event, the organization must report to Lottery Commission its gross proceeds, expenses and net proceeds and pay a 5% Tax on the gross proceeds.

Note: This is an excise tax on wagering and applies to all groups. Non-profit status does not exempt from this tax, rather, non-profit status allows you to qualify for the permit. Interest and penalties may be assessed on late tax returns.
 12. Annual Report must be filed in duplicate with Town Clerk certified by same 3 officers that applied as well as accountant.